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Position Description

Title: Policy/Communications Intern

Reports to: Advocacy Advisor/Communications Director

CCIH Organization Description:

Christian Connections for International Health (CCIH) is a membership association founded in 1987. Today we are a diverse network of 150 organizations and hundreds of individuals from across the globe that represents a collective faith voice. Our mission is to promote international health and wholeness from a Christian perspective.

CCIH provides a forum for networking and sharing best practices in global health and encourages partnerships and collaboration. We also raise awareness and advocate on key international health issues.

Position Summary: The Policy/Communications Intern will:

- Assist and monitor social media campaigns based on upcoming global health events and recognition days.
- Develop concepts and write articles for the CCIH Connector monthly newsletter.
- Conduct information interviews to collect experiences of CCIH members with USG funded programs and prepare articles re: various global health topics (i.e. food security, nutrition, family planning, MNCH, HIV, HSS, etc.) that may be shared with CCIH members and policy makers.
- Attend working group meetings for international health areas (i.e. nutrition, MNCH, family planning, HIV), along with other educational events and webinars, type up notes and share with CCIH membership as appropriate.

- Join in advocacy meetings for global health programs and policies on Capitol Hill with Members of Congress/staff.
- Review and update internal M & E databases on a weekly basis.
- Other tasks as assigned.

Qualifications:

- Undergraduate or Graduate Student
- Based in the Washington, DC metro area and available to attend work-related activities and meetings as identified
- Excellent English written/oral communication skills, attention to detail
- Ability to manage multiple tasks
- Motivated self-starter with the ability to manage tasks with limited supervision in a timely manner
- Strong interpersonal skills with the ability to work both independently and as a team member in a fast-paced environment
- Advanced computer skills (MS Office)
- Have access to a computer/internet/printer – one will not be provided to you.

Other Information:

- CCIH staff will work to ensure academic credit is received, if applicable.
- Via your internship, you will receive a free 1-year student membership to CCIH.
- Hours TBD in line with your school program.
- CCIH has a virtual office, therefore you will be working virtually with scheduled virtual and in-person meetings.

To Apply: Please send a cover letter, resume, list of 2 references, and 1 writing sample to kathy.erb@ccih.org.