

# Training Resource Package Consultant - Position Description



## ABOUT CCIH

CCIH, [www.ccih.org](http://www.ccih.org), is a membership association consisting of Christian organizations, secular or interfaith affiliated organizations and individual members across the globe. As CCIH staff, we are inspired by our Christian faith and our values and committed to evidence-based practice. CCIH envisions a world where all have access to quality healthcare and prevention services. CCIH has earned a respected reputation for its information sharing and networking services and as an advocate for faith-based organizations in the professional global health and development community and with U.S. policymakers. We are financed by membership dues and a variety of grants. CCIH is an equal opportunity employer.

## DESCRIPTION OF CONSULTING SERVICES REQUIRED

CCIH seeks a qualified consultant to assist in a project to enhance family planning (FP) training materials for faith-based organizations.

## BACKGROUND

Local and national faith communities are an important group of non-government actors who offer unique opportunities for partnership on raising demand for FP and other health services. Faith actors are highly influential in promoting good health and they provide a substantial share of health services. However, very little systematic information exists on secular websites about faith-based resources on FP. This project is part of CCIH's work with the USAID-funded Momentum Country & Global Leadership (MCGL) program and will help identify where faith-based family planning resources can add value to the [Training Resource Package](#).

## Sample Milestones and Tentative Schedule

MILESTONE ONE	Description of Milestone	Required Deliverable	Deliverable Completion Date
Assess the Training Resource Package (TRP) for Family Planning			
1	Development of suggestions for each of the 4 cross-cutting areas in the TRP for where faith-based resources for FP can be added.	Conduct a review of all 4 Cross-cutting topical sections (Benefits of FP, FP Counseling, WHO FP Guidance Docs and Job Aids, and FP for Clients with HIV) in the TRP, and 6 subareas (illustrative modules, facilitators guide, presentation slides, evaluation tools, handouts, and references)	June 30, 2021
		Make recommendations of how to incorporate any already existing resources from the faith community into the TRP resource.	July 15, 2021
2	Distribution of TRP	Create a list of recommendations for how to distribute and publicize the newly redone FP TRP website to faith communities.	August 15, 2021

**TIMELINE: June 15, 2020 - August 30, 2021**

**PAYMENT TERMS:** Cost reimbursement based on milestone completion; overall maximum amount of \$4,000 USD

**ESTIMATED LEVEL OF EFFORT (LOE):** 15%

**REPORTS TO:** Program Director

**TRAVEL:** Not necessary or planned

**WORK CONDITIONS**

- This position is remote, so you could work in any geographic area, as long as you have access to sufficient internet connection and the ability to work with CCIH staff during U.S. daytime business hours.
- Consultant will maintain close contact via phone and online with CCIH staff.
- Ability to communicate/manage deliverable activities via Asana, the project management system CCIH uses
- This position is completely independent of CCIH, so you would not be provided with benefits, office or supportive services beyond what is outlined in the agreement.

**REQUIREMENTS**

- Understanding of family planning
- Understanding of faith-based organizations (FBOs) and effective partnerships with FBOs and religious leaders
- Bachelors degree and (ideally) Masters degree in international development, public health or related field
- Excellent English written and oral communication skills; French a plus
- Advanced computer skills (Microsoft Office applications, Google Platform, etc.)

**TO APPLY:**

Submit a cover letter, resume, consulting rates and a relevant example of your prior work to [jobs@ccih.org](mailto:jobs@ccih.org). Incomplete applications will not be considered.

*You will receive notification of receipt of your application. CCIH will only contact applicants after that who we are considering for the position. You will not be notified if CCIH does not move you to the next steps of the process. Thank you for considering working with our team.*

Rev. May 14, 2021