



Consultant Position Description

HIP SPG Consultant

ABOUT CCIH

Christian Connections for International Health (CCIH), www.ccih.org, is a membership association consisting of Christian organizations, secular or interfaith affiliated organizations and individual members across the globe. As CCIH staff, we are inspired by our Christian faith and our values and committed to evidence-based practice. CCIH envisions a world where all have access to quality healthcare and prevention services. CCIH has earned a respected reputation for its information sharing and networking services and as an advocate for faith-based organizations in the professional global health and development community and with U.S. policymakers. We are financed by membership dues and a variety of grants. CCIH is an equal opportunity employer.

DESCRIPTION OF CONSULTING SERVICES REQUIRED

CCIH seeks a qualified consultant to assist in writing a high impact practice (HIP) strategic planning guide (SPG) on **Strengthening Engagement of Faith Actors in Family Planning (FP)**.

BACKGROUND

Local and national faith communities are an important group of non-government actors who offer unique opportunities for partnership on raising demand for FP and other health services. Faith actors are highly influential in promoting good health and they provide a substantial share of health services. This project is part of CCIH's work with the USAID-funded MOMENTUM Country & Global Leadership program. The consultant will be the lead writer on the 4 page (not including references) HIP SPG, in consultation with other CCIH staff and partners.

DELIVERABLES

MILE-STONE	Description of Milestone	Required Deliverable	Deliverable Completion Date
1	Conduct a virtual 1.5-2 hour discussion session re: content for the HIP SPG with faith actors	Draft Invitation Letter to Virtual Consultation	May 20, 2022
		Facilitate Virtual Consultation	June 30, 2022
		Notes from Virtual Consultation	June 30, 2022
2	Version #1	Draft Version #1 of HIP SPG based on feedback from virtual consultation and send to main team for feedback	July 30, 2022

3	Version 2	Draft Version #2, including feedback from Version #1 and send to CCIH/MCGL team for feedback	August 31, 2022
4	Version #3	Draft Version #3 and send to CCIH team for review and then to HIP management team for review	September 30, 2022 October 30, 2022
5	Version #4	Incorporate feedback from HIP management team for Version #4 (This will then be sent to HIP team who will post for public comment)	November 30, 2022
6	Version #5	Incorporate feedback from the public comment period for Version #5 and submit to CCIH team for review who will then submit to the HIP management team for final copy editing/translation	January 30, 2023
7	Webinar	Participate in IBP organized webinar about the HIP	April 30, 2023

TERMS AND PAYMENT

TIMELINE: May 15, 2022 - April 30, 2023

PAYMENT TERMS: Cost reimbursement based on milestone completion; payment terms to be determined

ESTIMATED LEVEL OF EFFORT (LOE): 15%

REPORTS TO: Program Director

TRAVEL: Not necessary or planned

WORK CONDITIONS

- This position is remote, so you could work in any geographic area, as long as you have access to sufficient internet connection and the ability to work with CCIH staff during U.S. and Kenya daytime business hours.
- Consultant will maintain close contact via phone and online with CCIH staff.
- Ability to communicate/manage deliverable activities via Asana, the project management system CCIH uses
- This position is completely independent of CCIH, so you would not be provided with benefits, office or supportive services beyond what is outlined in the agreement.

REQUIREMENTS

- Understanding of family planning
- Understanding of faith-based organizations (FBOs) and effective partnerships with FBOs and religious leaders
- Bachelor's degree and (ideally) Masters degree in international development, public health or related field
- Excellent English written and oral communication skills; French a plus

- Advanced computer skills (Microsoft Office applications, Google Platform, etc.)

TO APPLY:

Submit a cover letter, resume, consulting rates and a relevant example of your prior work to jobs@ccih.org. Incomplete applications will not be considered.

You will receive notification of receipt of your application. CCIH will only contact applicants after that who we are considering for the position. You will not be notified if CCIH does not move you to the next steps of the process. Thank you for considering working with our team.

Rev. April 19, 2022