



GHM Co-Director of Consulting

Position Description

Title: Co-Director of Consulting
Classification: Half- to Full-Time
Supervisor: Executive Director
Compensation: \$40,000 to \$80,000 + benefits

Location: Hybrid (Fridley Minnesota USA & Remote)

Qualifications:

- Commitment to the mission of Global Health Ministries.
- Proficiency in French.
- Master's degree (or equivalent) preferred in health administration or similar.
- 5+ years of health care executive experience in a lower- middle- income country (LMIC) working with health care executives and Boards in a variety of settings (such as hospital, clinic, and/or long-term care).
- Health care consulting experience of 5+ years in one or more of the following areas: governance, leadership and leadership development, finance, human resources, materials management, strategic planning, and information systems.
- Experience managing volunteers/employees.
- Demonstrated strengths in organizational, financial and cultural analysis and developing and implementing recommendations.
- Experience in process improvement (e.g.: Quality, LEAN, Six Sigma, etc.).
- Confident, persuasive communicator with excellent analytical, writing and presentation skills.
- Experience in creating successful funding proposals/grant requests in multiple settings (Business, Foundation, and Church).
- Comfort using Microsoft Office and client database.
- Excellent listener.
- Ability to plan and manage multiple priorities.
- Experience living in a developing country (LMIC) preferred.

Scope: Co-Direct and provide consultation services for faith-based health promotion and healthcare systems in low resource countries to enhance their governance, leadership and management practices. Ultimately, GHM seeks to build a world-wide network of health leaders dedicated to supporting and maintaining sustainable faith-based health facilities, and health systems including community-based systems. International Travel expected (10%). Domestic travel may be expected.

Responsibilities:

1. Create a consulting capacity, carefully recruiting, screening and orienting volunteer professionals in their duties as representatives of GHM (including agreed upon responsibilities, orientation to culture and language issues, living conditions, Christian mission, contextual parameters and expectations, and work plan development).
2. Respond to requests for consulting from GHM's partner Lutheran health care programs and from GHM itself.
3. Define consultation time frame, skill sets needed, and outcomes envisioned. Ensure logistics are secured (travel, visa, insurance, food and housing).
4. Facilitate the creation of an application and budget for each project signed by the partner and GHM.
5. Monitor and evaluate progress and outcomes of all consultations.
6. Monitor and evaluate the performance of GHM consultants to assure cultural relevance and high-quality work products.
7. Develop/maintain work plans and budget for GHM's consultation projects.
8. Represent GHM faithfully when interacting with any audience.
9. Manage donations in a manner consistent with GHM policies.
10. Work with Executive Director and the GHM Committee of the Board to align consulting with GHM's strategic goals.
11. Increase the visibility of GHM within the faith-based, health care, volunteer and donor communities, including integrating with GHM's communications plan.
12. Plan and execute GHM projects consistent with GHM mission and resources, including countries, scope and consultant assignments. Establish and monitor metrics for each consultation.

This job description is meant to serve as an overall summary of the general duties of this position. It is not all inclusive and other responsibilities may be assigned.

To Apply:

Please direct resumes and inquiries to office@ghm.org.